



*A career with Canadian Blood Services is an opportunity to make the most of your talents and experience and make a real difference in the lives of others.*

**POSITION:** SENIOR PROGRAM ADVISOR – REGULAR FULL-TIME

**LOCATION:** HEAD OFFICE – OTTAWA, ONTARIO OR EDMONTON, ALBERTA

**POSITION SUMMARY:** The Senior Program Advisor is responsible for the planning, management, development and implementation of major, complex policy projects. This individual will work closely with the Directors, functional business groups and the Organs & Tissues team to achieve policy-driven objectives in accordance with established cost and time parameters. Importantly, this individual will organize and coordinate activities and reports to support the national strategic committee and associated expert working groups. As well, the Senior Program Advisor will develop briefs, position papers and reports and review documents prepared by other staff for quality review and improvement.

**RESPONSIBILITIES:**

- Provides high quality research and policy analysis on a range of OTDT related issues, including the identification of policy issues, identification and evaluation of options for action, and the development of recommendations for consideration by senior management;
- Builds detailed knowledge products, rationalizing top-down and bottom-up perspectives and provides written documentation for briefings, updates, and strategic planning to senior management; and
- Enhances strategic and tactical decision making by leveraging internal and external data sources in the delivery of fact-based information, effective policy analysis, insights and modelling tools.

**QUALIFICATIONS:**

- A university degree in a relevant discipline from a recognized academic institution, preferably in Epidemiology, Economics, Public Policy or another appropriate field is required.
- A masters degree is preferred.
- Must have a minimum of five years of progressive experience in relevant positions and disciplines. Strong background in program development, including an ability to source data from all sources, primary and secondary, including the internet is necessary.
- Significant policy research and writing experience is required.
- Excellent communications and interpersonal skills are essential. Business travel is a requirement of this position.

We offer a competitive salary, and the opportunity to work with a group of dedicated professionals. Please send your cover letter and resume, quoting **Competition 10-017** no later than **2010-03-19** to [human.resources@blood.ca](mailto:human.resources@blood.ca) or alternately:

Canadian Blood Services  
Human Resources  
1800 Alta Vista Drive  
Ottawa, ON K1G 4J5

We thank all applicants for their interest, however, only those candidates being considered for an interview will be contacted.

**A career with meaning. A chance to excel.**  
Join us.



**Canadian Blood Services**  
*it's in you to give*

**It's in us to make a difference**

[WWW.BLOOD.CA](http://WWW.BLOOD.CA)